



MCP Advisory Board Job Descriptions, Roles and Expectations

The purpose of the ***MCP Support Center Advisory Board of Directors*** is to represent the MCP Support Center by providing feedback and insight into emerging trends and issues in the field of mentoring children of prisoners.

The ***MCP Support Center Advisory Board*** has the capacity for not more than 30 members and is open for representation from:

- MCP grantees
- Families/youth involved in the MCP program
- Community agencies serving the MCP program families
- Community stakeholders with knowledge and expertise in the area of children of prisoners and their family members.

Advisory Board Members serve as regional ambassadors to new and existing grantees. They will:

- Connect with and explain the roles of the MCP Support Center and the MCP Advisory Board and its members to MCP grantees in each of their respective federally designated regions
- Facilitate networking among MCP grantees and potential collaborative partners
- Promote MCP Support Center services, resources and website among the MCP Grantees
- Communicate promising practices from the field of mentoring to the MCP Support Center
- Provide input into topics for Technical Assistance Clinics, Trainings, and Conferences to the MCP Support Center



The requirements for the ***MCP Support Center Advisory Board*** include:

- Commit to a term of not more than 18 months (with the opportunity to serve one additional consecutive 18-month term).
- Participate in four meetings per year (year is defined as the federal fiscal year from October 1 – September 30), at least two of which will be in-person (the cost of travel and lodging for in-person meetings will be paid by MCP Support Center) and two via telephone.
- Serve on at least one sub committee
- Actively participate in committee meetings via phone, web, etc. (that will take place a minimum of one time between in-person meetings) to complete assigned tasks prior to main board meetings