



DEPARTMENT OF HEALTH & HUMAN SERVICES

ADMINISTRATION FOR CHILDREN AND FAMILIES
Administration on Children, Youth and Families
1250 Maryland Avenue, S.W.
Washington, D.C. 20024

MAY 26 2010

Dear Grantees,

Thank you for your continued work to bring compassionate adult mentors into the lives of children of prisoners across this nation. I know what demanding work this can be, and am truly grateful that you respond each day. I write to provide additional information about the Relationship Quality Survey.

As part of your grant agreement with the Administration for Children and Families, your agency is to meet data requests. The Relationship Quality Survey is a mandatory data collection and your agency must provide the information requested; and I remind you that even if your organization does not have any children eligible to participate in the survey, you must complete section one (which pertains to all agencies). Due to the time involved in carrying out the survey to qualifying youth, you have through October 31, 2010 to gather and report the necessary data. Should you have any questions during that time, please contact application support at 866-577-0771 or Telisa Burt at 202-205-9515.

To aid your agency and its staff in understanding the survey, and how it is to be administered, the MCP Support Center has posted an online training tool on its website at: <http://members.mcpsupport.com/default.aspx>. In addition to the tutorial, you will find some helpful documents to review prior to getting started.

We look forward to our continued work together to serve children of prisoners across this nation and in your communities. As always, please never hesitate to contact your federal project officer or the Support Center if you need anything.

Sincerely,

A handwritten signature in black ink, appearing to read "Curtis O. Porter", written over a horizontal line.

Curtis O. Porter
Director, Division of Youth Services
Family and Youth Services Bureau